

June 11, 2024 Minutes Transportation Policy Committee of the Regional Planning Commission

For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes

Date: Tuesday, June 11, 2024

Time: 12:30 pm

Place: Regional Transportation Management Center
10 Veterans Boulevard - First Floor Conference Room
New Orleans, Louisiana

Committee Members:

Officers:

Parish President Jaclyn Hotard, Chairwoman- St. John The Baptist Parish- Absent

Parish President Cynthia Lee Sheng, 1st Vice Chairwoman- Jefferson Parish **Designee:** Gregory Giangrosso- Present

Parish President Robby Miller, 2nd Vice Chairman- Tangipahoa Parish- Present

Parish President Louis Pomes, 3rd Vice Chairman- St. Bernard Parish **Designee:** Donald Bourgeois- Present

Mayor LaToya Cantrell, 4th Vice Chairwoman- Orleans Parish **Designee:** Matt Rufo- Present

Parish President Keith Hinkley, 5th Vice Chairman- Plaquemines Parish **Designee:** Shannta Carter- Present

Parish President Mike Cooper, Secretary- St Tammany Parish- Absent

Parish President Matt Jewell, Treasurer- St. Charles Parish **Designee:** Samantha de Castro- Present

Jefferson Parish:

Councilmember At-Large Scott Walker- Absent

Mayor Robert Billiot- Present

Lee Giorgio- Absent

Jack Stumpf- Present

Orleans Parish:

Councilmember At-Large JP Morrell **Designee:** James Baker- Present

Councilmember At-Large Helena Moreno- Absent

Citizen Member- Absent

Citizen Member- Absent

Plaquemines Parish:

Council Chair Ronnie Newsom- Present

Councilmember Tyronne Edwards- Present

Robert Hopkins- Present

Allen Hero- Present

St. Bernard Parish:

Councilmember Josh Moran- Present

Councilmember Ryan Randall- Present

Susan Klees- Present

Joe Montalbano- Present

St. Charles Parish:

Councilmember Bob Fisher- Present

Councilmember Michelle O'Daniels **Designee:** Elizabeth Crocker- Present

Garret C. Monti- Absent

Pastor Thomas Hines- Absent

St. John the Baptist Parish:

Councilmember Robert Arcuri **Designee:** Vernon Bailey- Present

Councilmember Tammy Houston- Present

Bonnie Dinvaut- Absent

Jonathan Perret- Present

St. Tammany Parish:

Councilmember Jeff Corbin- Present

Councilmember Pat Burke- Present

Chris Masingill- Absent

Christopher Abadie- Absent

Tangipahoa Parish:

Council Chair David Vial **Designee:** Brigitte Hyde- Present

Mayor Pete Panepinto (Hammond)- Present

Carlo Bruno- Absent

Citizen Member- Absent

DOTD:

Secretary Terrence 'Joe' Donahue **Designee:** Scott Boyle- Present

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Daniel W. McElmurray- Present

Tomeka Watson Bryant (N.O. Public Belt RR)- Absent

Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal- Present

Ronald Wendel (Port)- Present

Mayor Clay Madden, (Mandeville)- Absent

Lona Hankins (RTA)- Present

Carlton Dufrechou (GNOEC)- Present

Ninette Barrios (JeT) **Designee:** Mario Bazile- Present

Mayor Bob Zabbia (Ponchatoula)- Present

Mayor Mark R. Johnson (Covington) **Designee:** Erin Bovina- Present

Renee Amar (LMTA)- Absent

Attendance: 35

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Joan Rupp et al

TPC Agenda

1. Consideration: Public Comment Period
2. Consideration: Approval of the May 14, 2024 minutes
3. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Mandeville/Covington Transportation Improvement Program, Highway and Transit Elements
5. Consideration: Amendment to the Slidell Transportation Improvement Program, Highway and Transit Elements
6. Consideration: Amendment to the South Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Consultant Selection:
St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP)
Project Number: H.015928
RPC Task: STBP24
Amount: \$550,000
8. Consideration: Consultant Selection:
Bayou Sauvage Access Study
FHWA Award No.: 693C732450004
RPC Task: EFL-BSNO
9. Consideration: Other Matters

Mr. Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, RPC's Deputy Director, a quorum was established.

1. Consideration: Public Comment Period

Mr. Jeff Roesel asked if there was any public comment. There was none.

2. Consideration: Approval of the May 14, 2024 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the May 14, 2024 minutes. It was so moved by Mayor Bob Zabbia and seconded by Carlton Dufrechou.

There being no objections, this item is approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel referred the members to page 2 of the meeting packet for the New Orleans TIP, Highway and Transit Elements and provided a brief explanation.

There being no questions, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway and Transit Elements. It was so moved by Councilmember Ronnie Newsom and seconded by Councilmember Tyronne Edwards. There being no objections this item is approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

4. Consideration: Amendment to the Mandeville/Covington Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel explained there were no Mandeville/Covington TIP amendments this month and we could proceed to the next item.

5. Consideration: Amendment to the Slidell Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel explained there were no Slidell TIP amendments this month and we could proceed to the next item.

6. Consideration: Amendment to the South Tangipahoa Transportation Improvement Program, Highway & Transit Element

Mr. Jeff Roesel explained there were no South Tangipahoa TIP amendments this month and we could proceed to the next item.

**7. Consideration: Consultant Selection:
St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP)
Project Number: H.015928
RPC Task: STBP24
Amount: \$550,000**

Mr. Jeff Roesel referred the members to page 3 of the meeting packet for a list of respondents for the Consultant Selection: St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP) Project Number: H.015928 RPC Task: STBP24. Mr. Jeff Roesel explained the purpose of this project is to develop a plan for St. Tammany Parish that will guide the Parish in developing policies and projects that will enhance safety and ease of use throughout the parishes non-motorized transportation network and improve livability for the parish's residents.

There being no questions or objections, the Chairman called for a motion to approve the Consultant Selection: St. Tammany Parish Comprehensive Pedestrian and Bicycle Master Plan (CPBP) Project Number: H.015928 RPC Task: STBP24 with N-Y Associates, Inc. It was so moved by Councilmember Pat Burke and seconded by Councilmember Jeff Corbin and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

8. Consideration: Consultant Selection:

Bayou Sauvage Access Study
FHWA Award No.: 693C732450004
RPC Task: EFL-BSNO

Mr. Jeff Roesel referred the members to page 4 of the meeting packet for a list of respondents for the Consultant Selection: Bayou Sauvage Access Study FHWA Award No.: 693C732450004 RPC Task: EFL-BSNO. Mr. Jeff Roesel explained the purpose of this project is to develop a comprehensive plan for transportation enhancements for the Refuge, located in the eastern portion of New Orleans (coterminous with Orleans Parish, Louisiana).

There being no questions or objections, the Chairman called for a motion to approve the Consultant Selection: Bayou Sauvage Access Study FHWA Award No.: 693C732450004 RPC Task: EFL-BSNO with Batture, LLC. It was so moved by James Baker and seconded by Daniel McElmurray and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

9. Consideration: Other Matters

The Chairman asked if there were any other matters.

Mr. Jeff Roesel explained staff would like to thank Mayor Bob Zabbia for his tenure and participation in this Commission, as this is his last meeting. He also welcomed his successor, Mayor-Elect Wesley Daniels. The Commission looks forward to working with mayor-elect Daniels.

There being no other matters to discuss, Mr. Jeff Roesel noted the quorum is still established, the Chairman proceeded to the Regional Planning Commission meeting.

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For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes

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Parish President Matt Jewell, Treasurer- St. Charles Parish **Designee:** Samantha de Castro- Present

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Mayor Robert Billiot- Present

Lee Giorgio- Absent

Jack Stumpf- Present

Orleans Parish:

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Councilmember At-Large Helena Moreno- Absent

Citizen Member- Absent

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Plaquemines Parish:

Council Chair Ronnie Newsom- Present

Councilmember Tyronne Edwards- Present

Robert Hopkins- Present

Allen Hero- Present

St. Bernard Parish:

Councilmember Josh Moran- Present

Councilmember Ryan Randall- Present

Susan Klees- Present

Joe Montalbano- Present

St. Charles Parish:

Councilmember Bob Fisher- Present

Councilmember Michelle O'Daniels **Designee:** Elizabeth Crocker- Present

Garret C. Monti-Absent

Pastor Thomas Hines- Absent

St. John the Baptist Parish:

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Councilmember Tammy Houston- Present

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Chris Masingill- Absent

Christopher Abadie- Absent

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Council Chair David Vial **Designee:** Brigitte Hyde- Present

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Carlo Bruno- Absent

Citizen Member- Absent

DOTD:

Secretary Terrence 'Joe' Donahue **Designee:** Scott Boyle- Present

Attendance: 27

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Joan Rupp et al

RPC Agenda

1. Consideration: Public Comment Period
2. Consideration: Approval of the May 14, 2024 minutes
3. Consideration: Committee Reports:
Budget and Personnel Committee
Other Committee Reports
4. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report
5. Consideration: Regional Planning Commission Fiscal Year 2025 Local Activities Budget
6. Consideration: Regional Planning Commission Fiscal Year 2025 Operating Budget
7. Consideration: RTMC Landscaping Maintenance Selection
8. Consideration: RPC Audit Services Selection
9. Consideration: Travel Request
10. Consideration: Contract Extensions
11. Consideration: Consultant Billings
12. Consideration: Other Matters

1. Consideration: Public Comment Period

Mr. Roesel asked if there was any public comment. There was none.

2. Consideration: Approval of the May 14, 2024 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the May 14, 2024 minutes. It was so moved by Susan Klees and seconded by Shannta Carter.

There being no objections this item is approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

**3. Consideration: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports**

Mr. Jeff Roesel explained there were no committee reports and we could proceed to the next item.

**4. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Mr. Jeff Roesel referred the members to page 6 of the meeting packet for the balance sheet for the month ending April 30, 2024. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,529,904.41

There being no questions, the Chairman called for a motion to approve the balance sheet. It was so moved by Gregory Giangrosso and seconded by Samantha de Castro. There being no objections this item is approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

Mr. Jeff Roesel referred the members to page 6 of the meeting packet for the monthly budget report ending April 30, 2024. He explained there was a budget amendment, that reduces the "Contract Personnel" line item by \$10,500 and adds \$500 to "Employee Welfare", \$3,000 to "Conference Registrations," \$5,000 to "Travel," and \$2,000 to "Dues and Subscriptions." The overall budget remains the same, this is simply moving funds from line item to line item.

There being no questions, the Chairman called for a motion to approve the budget amendment. It was so moved by Matt Rufo and seconded by Donald Bourgeois. There being no objections this item is approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

5. Consideration: Regional Planning Commission Fiscal Year 2025 Local Activities Budget

Mr. Jeff Roesel referred members to page 7 of the meeting packet for the Fiscal Year 2025 Local Activities Budget and provided a brief explanation. Mr. Jeff Roesel noted this has been reviewed and recommended by the Budget & Personnel Committee.

There being no questions or objections, the Chairman called for a motion to approve the FY25 Local Activities Budget. It was so moved by Councilmember Tammy Houston and seconded by Councilmember Josh Moran and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Regional Planning Commission Fiscal Year 2025 Operating Budget

Mr. Jeff Roesel referred members to page 8 of the meeting packet for the Fiscal Year 2025 Operating Budget and provided a brief explanation. Mr. Jeff Roesel noted this has been reviewed and recommended by the Budget & Personnel Committee.

There being no questions or objections, the Chairman called for a motion to approve the FY25 Operating Budget. It was so moved by Councilmember Tyrone Edwards and seconded by Mayor Robert Billiot and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

7. Consideration: RTMC Landscaping Maintenance Selection

Mr. Jeffrey Roesel referred the members to page 9 of the packet for the list of respondents for the RTMC Landscaping Maintenance and explained the need for a contract for lawn maintenance and mowings for the July 1, 2024 through June 30, 2027 seasons. This proposal includes two one-year extension options.

There being no questions or objections, the Chairman called for a motion to approve Landscape Workshop for the Landscaping Maintenance. It was so moved by Mayor Pete Panepinto and seconded by Councilmember Pat Burke and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

8. Consideration: RPC Audit Services Selection

Mr. Jeffrey Roesel referred the members to page 9 of the packet for the list of respondents for the Audit Financial Services and explained the need for a contract for a financial audit and agreed upon procedure services for the years ending June 30, 2024 through June 30, 2028 for the Regional Planning Commission (RPC). This proposal includes two one-year extension options. This is in keeping with the GFOA's recommendations that an audit firm be for a five (5) year period.

There being no questions or objections, the Chairman called for a motion to approve Carr, Riggs & Ingram, LLC for the Audit Financial services. It was so moved by Councilmember Josh Moran and seconded by Joe Montalbano and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

9. Consideration: Travel Request

Mr. Jeff Roesel referred members to page 10 of the meeting packet for the travel requests for two staff members, Adam Tatar and Jeffrey Roesel to attend the Delta Regional Authority's Rural Development Summit July 18, 2024 in Alexandria, LA and one staff member, Aspen Nero to attend the 2024 Clean Cities Grant Training July 10, 2024 in Denver, CO.

There being no questions, the Chairman called for a motion to approve the travel requests. It was so moved by Susan Klees and seconded by Robert Hopkins. There being no objections this item is approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

10. Consideration: Contract Extensions

Mr. Jeff Roesel referred members to page 10 of the meeting packet for two contract extensions, these extensions are for time only.

There being no questions or objections, the Chairman called for a motion to approve the Contract Extensions. It was so moved by Mayor Pete Panepinto and seconded by Councilmember Pat Burke and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Consideration: Consultant Billings

Mr. Jeff Roesel referred the members to a summary list of the consultant bills beginning on page 11 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions the Chairman called for a motion to approve the consultant billings. It was so moved by Gregory Giangrosso and seconded by Councilmember Bob Fisher with Jonathan Perret abstaining. There being no objections this item is approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

12. Consideration: Other Matters

The Chairman asked if there were any other matters. There were none.

The Chairman called for a motion to adjourn the meeting. It was so moved by Samantha de Castro and seconded by Donald Bourgeois and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.